

**FINANCE ADMINISTRATOR**

**MK5 (32 hours per week – term time only)**

**Commencing 29<sup>th</sup> March 2010**

**This vacancy has arisen due to the relocation of our current Finance Administrator. Although it is currently a single position, a job share would be considered. If you have financial/personnel experience within a school and would like further details and application forms please contact the school office: 01234 711323.**

**Closing date: Monday 22<sup>nd</sup> February**

**Interview Date: Monday 1<sup>st</sup> March**

*The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. This post is subject to an Enhanced CRB Disclosure.*