

Appendix 1 – Contact Details/How to Raise a Concern or Issues about SEND at Olney Middle School

Initially the point of contact will be the class teacher. Names and contact information can be found on the school website under each Year Group.

Contact	Contact Details	Nature of Contact
Class Teacher	See Website for full email address	As a first point of contact.
Pastoral Lead Lower Key Stage	Tom Billingham mrbillingham@olneymiddle.milton-keynes.sch.uk	Second point of contact if a pastoral issue for a pupil in lower key stage.
Pastoral Lead Upper Key Stage	Adam Palmer mrplamer@olneymiddle.milton-keynes.sch.uk	Second point of contact if a pastoral issue for a pupil in upper key stage.
SENCo	Laura Bingley missbingley@olneymiddle.milton-keynes.sch.uk	Second point of contact for a SEND related issue.
Assistant Head Teacher (Inclusion)	Adam Palmer mrplamer@olneymiddle.milton-keynes.sch.uk	Third point of contact.
Head Teacher	Glenn Young mryoung@olneymiddle.milton-keynes.sch.uk	Fourth point of contact.
SEND Governor	Jane Richardson mrsrichardson@olneymiddle.milton-keynes.sch.uk	Final point of contact.