



**Inspiring Futures
Through Learning**

Inspiring Futures Through Learning

Supporting Pupils in School with Medical Conditions

March 2018 to 2019

At Inspiring Futures through Learning, we are driven by our pursuit of excellence every day. We have high expectations of learning, behaviour and respect for every member of our community. We create independent, articulate thinkers and learners who have confidence in, not only their individual ambitions, but also those of the Academy and The Trust as a whole. We have collaboration at the heart of everything we do and our vision is to nurture exciting, innovative, outstanding Academies who embrace change and provide a world-class education for all it serves.

IFTL is a trust established by educationalists, with education and improving outcomes for children at the heart of all we do.



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Scope: IFTL Multi-Academy Trust (MAT) & Academies within the MAT

<p>Version:</p> <p>V2 – 15/03/18</p>	<p>Filename:</p> <p>IFTL – Supporting Pupils in School with Medical Conditions</p>
<p>Approval: Supporting Pupils in School with Medical Conditions 2018</p> <p>This policy was ratified by the IFTL Trustees on 15th March 2018.</p>	<p>Next Review on or before:</p> <p>15th March 2019</p> <p><i>This policy will be reviewed annually by the IFTL Executive committee and approved by the Trustees at least on an annual basis</i></p>
<p>Owner:</p> <p>IFTL Trustees</p>	<p>Union Status:</p> <p>Not applicable</p>

Policy type:

<p>Statutory</p>	<p>Does not have to be published online but good practice to.</p>
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Vision

At IFTL Trust Schools, we are relentlessly driven by our pursuit of excellence and high expectations of learning, behaviour and respect for every member of our community. We are inclusive in our schooling of children with medical conditions and support them to have full access to the curriculum and wider school life.

Aspirations

We will always strive to include children with medical conditions fully into the whole life of the school and offer direct support to their medical needs but also consider any associated social, emotion or academic needs because of their condition. We aim that such support will make them feel safe and allow them to flourish.

Core Values

We believe in the importance of a collaborative partnership between staff, health care professionals, parents and pupils to ensure we fully are able to support pupils with medical conditions and have a deeper understanding of their needs. We also believe that schools should have clear plans, procedures and systems in place to protect the pupil and the staff.

Success indicators

All schools within the trust will implement the following indicators:

- 1) We collaborate fully with healthcare professionals, parents, pupils and other staff and take on board advice to meet the needs of the whole child fully.
- 2) We adhere to and closely follow all recommendations within the Statutory Documentation of Supporting Pupils at School with Medical Conditions (2015) to ensure high standards of care and practice.
- 3) We have clear school medical needs policies that outline all recommendations in the above statutory guidance and are pertinent and bespoke to each IFTL school.
- 4) We have clear plans (including Individual Healthcare Plans) and procedures (including emergency procedures) in place which are shared with all staff to respond appropriately to the medical needs of the pupil and with managing or administering medicines within school.
- 5) We plan how we can support access to the whole curriculum, including day trips, residential visits and sporting activities so children can have a full and active role in school life.
- 6) Everyone takes responsibility in our schools and we ensure there is appropriate training and relevant insurance in place.

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- 7) We use Individual Health Care Plans to support the child in managing their condition and overcoming barriers.

Inclusion

Pupils with medical needs will be fully supported in our schools to access the full curriculum in ways that are appropriate to their needs. This includes making reasonable adjustments to fully support pupils with medical needs to access day trips, residential visits and sporting activities. Our schools are mindful that as well as considering medical needs, pupils may have additional social, emotional or educational needs because of their medical condition.

Collaboration

Our IFTL schools work in partnership with healthcare professionals to ask for advice, support and further understanding of best practice to meet the pupil's needs. We also understand the importance of the views of the parents/ carers, and the pupils themselves, when writing plans and discussing how needs will be best met within the school. Our schools also ensure our parents are aware of any actions that they need to take, such as providing medicine, for doctor prescribed medication, and are made accountable for these. If in the unlikely event parents/carers are unsatisfied with communication and how needs are being met, they should speak to the specific school, first and foremost and then contact the appropriate person within the IFTL trust.

We understand collaboration with the school nursing team is also paramount. Our schools ensure that they use this resource for support and advice before the pupil starts school as well as during their time at the school.

Procedures and Individual Healthcare Plans

Our IFTL schools follow all procedures stated in the statutory guidance if they are notified a pupil in their school has a medical condition. All our schools offer high quality care and use this statutory document to ensure that their practice is of a high quality. We do not wait for the formal diagnosis to put plans and procedures in place, however we do amend them when a formal diagnosis is given and take all advice from the health care professionals.

All our schools are required to have clear and comprehensive plans, procedures and systems in place to ensure their policy and the statutory guidance is properly and effectively implemented with a named person holding overall responsibility. All staff in our schools are also accountable and responsible for supporting pupils with all medical needs, including asthma, diabetes, epilepsy and anaphylaxis. In IFTL schools, we also ensure that we have clear procedures in place for managing medicines on and off school premises and the written records of administered medicines, including storage and handling of epi pens, insulin pens and inhalers.

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Our schools ensure that if appropriate, pupils with medical conditions have an Individual Healthcare Plan, which is agreed by the school, healthcare professionals and parents/ carers. In our schools, these plans are detailed and it is responsibility of the schools to ensure that these are in place and followed, fully utilising advice from healthcare professionals. These plans are used by our schools to assess and manage risk to children's education, health and social wellbeing. Specific details of what they need to include is stated in the statutory guidance of Supporting Pupils in Schools with Medical Conditions (2015) and our schools ensure that they follow this guidance to produce comprehensive, purposeful and relevant information which all staff follow. All our schools are required to have clear emergency procedures in place for the pupils in their school with medical conditions and these are detailed on their Individual Healthcare Plan. Individual Healthcare Plans should be regularly reviewed (at least annually) or sooner if the pupil's needs have changed.

Training

All staff in our IFTL schools work collaboratively and are responsible for all pupils within their care, including pupils with medical conditions. Our schools will ensure that suitable training is given to staff by an appropriate professional for supporting pupils and administering medicines. The schools are responsible for ensuring this training is commissioned and provided to the relevant people within the specific school. This training is to fulfil statutory requirements, provide all staff with appropriate knowledge and skills to support all children and will also consider specific medical needs of pupils within each of the schools. The training needs to ensure it equips staff to effectively support pupils with a wide range of medical needs including asthma, anaphylaxis, diabetes, eczema and epilepsy.

Insurance

All our IFTL schools will ensure that the appropriate level of insurance is in place for the level of risk in our schools when supporting pupils with medical conditions. Details of the insurance are required to be regularly checked by each of the IFTL schools and they must ensure that it covers all aspects stated in the statutory document, including the staff providing the support for the pupil, the administration of medications and any individual cover for specific healthcare procedures. Our schools take responsibility for checking that the requirements are covered by the insurance and that there is full compliance.

Policy

All our schools will have a medical needs policy that details how the school will specifically support pupils with medical conditions as per statutory guidance. These are comprehensive, follow all recommendations made in the statutory document of Supporting Pupils at School with Medical Conditions (2015) and adhere to all recommendations stated within this

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policy. This policy will be reviewed annually or in light of changes within the school or statutory updates.

Safeguarding Statement

Safeguarding is everybody's business. IFTL MAT is committed to ensuring that all our children and young people are safe and feel safe. The right to be safe for any member of the IFTL community is a non-negotiable and paramount. Safeguarding and child protection is crucial and we are fully committed to ensuring the welfare and safety of all our children and staff. IFTL and all the schools within the Trust must fully adhere to all safeguarding and child protection legislation, policy and procedures at all times and under any circumstances. Any concerns at a Trust level will be referred to IFTL safeguarding Leads Kim Kemp or Sarah Bennett and to the relevant designated safeguarding officers within each school for concerns pertinent to children within the school. IFTL fully adheres to all Safeguarding and child protection legislation and MKSCB requirements, including the Milton Keynes Whistleblowing Policy and procedures.

