



**Olney Middle School**  
*a CARING school*



**Inspiring Futures  
Through Learning**

## **Catering Assistant**

**Required to start as soon as possible**

**15 hours (Mon - Fri x 3 hours) per week Term Time**

Olney Middle School with to appoint a Catering Assistant to assist our school kitchen during the busy lunchtime period. The ability to work as part of a team as well as on your own initiative is essential. A high degree of confidentiality is also required.

Applicants should be highly motivated, ideally have previous experience of working within a catering environment, have high expectations and enjoy working in an environment that proudly puts children first.

Working under the direction of the School Cook, duties will also include, but are not limited to:

- Assist in preparing, cooking and finishing off foods as directed
- Serve the lunch meals to the children
- Assist in the clearing away of utensils and crockery
- Preparing, clearing and cleaning down the kitchen and dining areas as directed
- Following food hygiene and cleanliness in the kitchen in accordance with health and safety, food hygiene, Environmental Health Standards and COSHH regulations at all times

**Closing date for applications is 3pm on Friday 19<sup>th</sup> October 2018**

**Interviews will be held week commencing 22<sup>nd</sup> October 2018**

If you would like to join our dynamic team, please download an application pack available at <http://www.olneymiddle.milton-keynes.sch.uk> complete the application form in full and return by email to [mrswallhead@olneymiddle.milton-keynes.sch.uk](mailto:mrswallhead@olneymiddle.milton-keynes.sch.uk) ahead of the closing date.

Alternatively, completed application forms can be posted to Mrs Wallhead, Olney Middle School, Yardley Road, Olney MK46 5DZ or delivered by hand to the School Office.

***IFTL ARE COMMITTED TO SAFER RECRUITMENT PRACTICE AND PRE-EMPLOYMENT CHECKS WILL BE UNDERTAKEN BEFORE ANY APPOINTMENT IS CONFIRMED. ALL VACANCIES ARE SUBJECT TO ENHANCED DBS DISCLOSURES. WE ARE AN EQUAL OPPORTUNITIES EMPLOYER.***

Olney Middle School is part of the 'Inspiring Futures through Learning' Multi Academy Trust (MAT), our objective is to build a school worthy of an outstanding reputation.

We can offer you the opportunity to work in a friendly, hardworking and supportive team within a happy and caring school community.